



# Department Review Accreditation Cycle (DRAC) APPLICATION

\_\_\_\_\_ DATE SUBMITTED

## Instructions:

This application is due at the ISACS office on **October 1** of the school year for schools in Year 1 of the accreditation cycle.

## The application must include ALL of the following elements:

School Name \_\_\_\_\_ Person Responding \_\_\_\_\_

Name of Head \_\_\_\_\_ DRAC Administrator \_\_\_\_\_

Dates of last three Accreditation renewals: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

I This sheet as **cover page**.

II The school's most recent ISACS School Profile (Appendix Q).

III The **Head of School's Application** that **MUST** include

1. An outline of any major changes in the school since the visit of the ISACS visiting team: e.g., significant changes in leadership, program, facilities, enrollment, finances, mission, etc.
2. A brief review of the conclusions and results of the growth of the school for the last three accreditation cycles.
3. Explanations of the school's actions in response to conditions or qualifications set by ISACS for any of the last three accreditation cycles.
4. An explanation of why your school is applying for DRAC.
5. What subject/program areas does your school plan to review during its upcoming DRAC cycle with an explanation for the projected goals for each subject/program (these responses can be short, bulleted if appropriate).
6. A proposed timeline for the DRAC calendar including the writing of each department's subcommittee report (scheduled meetings, process, confirmation of the required components of the DRAC subcommittee reports, etc.).
7. A proposed timeline for all DRAC visiting teams on campus.
8. Timeline for the completion of all reaction reports and implementation of the findings.

Signed,

\_\_\_\_\_  
Head of School

\_\_\_\_\_  
DRAC Administrator (proposed)

**Email this application to [accredit@isacs.org](mailto:accredit@isacs.org)**