



Academy for New Division Heads
Thursday, June 22 – Friday, June 23, 2017
Agenda

Day One: Thursday, June 22
9:30 am - 5:00 pm

Running Effective Meetings, Barbara Braham, PhD

Thick Skin, Soft Skills: Real Life Communication Strategies for New Division Heads, Ken Rogers

9:00 am	Registration & Continental Breakfast
9:30 am	Welcome and Introductions, <i>ISACS Staff</i>
9:45 am	Running Effective Meetings, <i>Barbara Braham</i> Is this meeting necessary? Creating the meeting agenda Co-creating Rules of Engagement that build team
10:45 am	Break
11:00 am	Facilitating the meeting – meeting roles Virtual meetings Gaining participation Avoiding the “meeting after the meeting” Decision making
Noon	Buffet Lunch
12:45 pm	Managing the process Handling difficult meeting attendees
1:45 pm	Break
2:00 pm	Producing outcomes Evaluating your meetings Wrap-up
2:45 pm	Break
3:00 pm	Thick Skin, Soft Skills: Real Life Communication Strategies, <i>Ken Rogers</i>
5:00 pm	Day one ends

Day Two: Friday, June 23
8:00 am - 3:00 pm

It's All About the Law: What School Leaders Should Do & Should Not Do to Stay Out of Trouble & Out of Court, Dana Fattore Crumley
Working Peacefully & Productively with Resistance, Dave Mochel

7:30 am	Breakfast
8:00 am	What School Leaders Should Do and Should Not Do to Stay Out of Trouble and Out of Court, <i>Dana Fattore Crumley</i>
10:00 am	Break
10:15 am	Working Peacefully and Productively with Resistance, <i>Dave Mochel</i> Resistance is inevitable Resistance is useful Using resistance to build community Common (ineffective) strategies for dealing with resistance
Noon	Buffet Lunch
12:45 pm	Being with internal discomfort Being direct and compassionate
1:45 pm	Break
2:00 pm	Practicing working with resistance
3:00 pm	Adjourn